



VILLAGE OF BARRINGTON  
200 South Hough Street  
Barrington, IL 60010

## APPLICATION FOR EMPLOYMENT FIRE DEPARTMENT PERSONNEL

*It is the policy of the Village of Barrington to ensure equal opportunity for all individuals without regard to race, color, religion, sex, age, national origin, disability or any other category protected by law. **Please complete all blanks or indicate "not applicable."** Incomplete applications may be subject to rejection.*

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

1. Name: \_\_\_\_\_  
Last First Middle

2. Present address: \_\_\_\_\_  
Street City State Zip

3. Phone: ( ) \_\_\_\_\_ - \_\_\_\_\_ 4. Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

5. Position applied for: \_\_\_\_\_ 6. Date available to start: \_\_\_\_/\_\_\_\_/\_\_\_\_

7. Driver's license #, Class and State of Issue: \_\_\_\_\_

8. Date of IL Dept. of Public Health EMT-P Certification: \_\_\_\_\_

9. Date of Illinois O.S.F.M. Firefighter II Certification: \_\_\_\_\_

10. Are you at least 21 years of age\*? ☐ Yes ☐ No

11. How were you referred to the Village of Barrington? \_\_\_\_\_

12. Are you presently employed? ☐ Yes ☐ No If yes, may we contact your present employer? ☐ Yes ☐ No

13. If you have ever worked under another name, what was that name? \_\_\_\_\_

14. What experience have you had with fire prevention and/or public education? \_\_\_\_\_

15. Have you ever been discharged or forced to resign for misconduct or unsatisfactory service from any job?  
☐ Yes ☐ No

If yes, give the name of the employer, date and reason in each case on the third page of this application.

16. Are you legally authorized to work in the United States? ☐ Yes ☐ No

Proof of legal status to work as defined by the State of Illinois Human Rights Act will be required.

\* Illinois State Statutes provide that an applicant for a Firefighter/Paramedic position must be a minimum of 21 years of age in order to be appointed.

17. Have you been convicted of any violations of the law since your 16<sup>th</sup> birthday that may be related to the type of work for which you have applied? (Do not include traffic violations for which you were fined \$75 or less, or forfeited collateral of \$75 or less.) ☐ Yes ☐ No

Convictions not reported may be used as grounds for cancellation of application or termination of employment.

If answer is "Yes", list all such cases on the third page of this application. In each case give: (1) date, court and location; (2) nature of the offense or violation; (3) the penalty imposed, if any, or other disposition of the case. Conviction of a violation of the law is not an automatic bar to employment. Each case is considered on its individual merits.

18. Are you presently working for the Village of Barrington? ☐ Yes ☐ No

If yes, what department? \_\_\_\_\_ Dates of employment: \_\_\_\_\_

19. Were you previously employed by the Village of Barrington? ☐ Yes ☐ No

If yes, what department? \_\_\_\_\_ Dates of employment: \_\_\_\_\_

Under what name were you employed? \_\_\_\_\_

20. Have you previously filed an application or taken an examination for a job with the Village of Barrington?

☐ Yes ☐ No If yes, what position? \_\_\_\_\_ Date applied: \_\_\_\_\_

21. Do you have any relatives working for the Village? ☐ Yes (please specify below) ☐ No

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

22. Military service? ☐ Yes ☐ No If yes, which branch \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Type of discharge \_\_\_\_\_

Identify job related duties: \_\_\_\_\_

## EDUCATION

Circle highest grade completed

High School

College

Post-Graduate

9 10 11 12

13 14 15 16

1 2 MA PhD

Training beyond high school – list colleges or universities, nursing, business college, specialized training courses, apprenticeships or other classes you have attended or training you have taken. Give detailed information and location of schools or training session, credits earned, major areas of study and degrees or certificates received.

Name & location of high school; trade or business schools; colleges attended; or training attended	Dates attended From/To	Degrees/ certifications earned	Courses/areas of study

## ADDITIONAL INFORMATION SHEET

If you answered Yes to Questions 15 and/or 17, please explain details below.

15. Have you been convicted of any violations of the law since your 16<sup>th</sup> birthday that may be related to the type of work for which you have applied? (Do not include traffic violations for which you were fined \$75 or less, or forfeited collateral of \$75 or less.) Convictions not reported may be used as grounds for dismissal. In each case give: (1) Date, court and location; (2) Nature of the offense or violation; (3) The penalty imposed, if any, or other disposition of the case. Conviction of a violation of the law is not an automatic bar to employment. Each case is considered on its individual merits.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.

17. Have you ever been discharged or forced to resign for misconduct or unsatisfactory service from any job? In each instance, give the name of the employer, date and reason.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

# EMPLOYMENT INFORMATION

**Note:** We may contact any previous employer to verify your job title, description of past duties, dates of employment, and compensation. Is it OK if we contact your present supervisor? ☐ Yes ☐ No

**Work History—Start with your present or last job and work back, using additional sheets if necessary. (Resume will not substitute for completion of this portion of the application.)**

- 1) Employer \_\_\_\_\_  
Address \_\_\_\_\_  
Supervisor's name \_\_\_\_\_  
Supervisor's title \_\_\_\_\_ Phone number \_\_\_\_\_  
Your title \_\_\_\_\_  
Under what name were you employed? \_\_\_\_\_  
Description of duties \_\_\_\_\_  
\_\_\_\_\_  
From \_\_\_\_\_ month \_\_\_\_\_ year To \_\_\_\_\_ month \_\_\_\_\_ year  
Reason for leaving \_\_\_\_\_
- 2) Employer \_\_\_\_\_  
Address \_\_\_\_\_  
Supervisor's name \_\_\_\_\_  
Supervisor's title \_\_\_\_\_ Phone number \_\_\_\_\_  
Your title \_\_\_\_\_  
Under what name were you employed? \_\_\_\_\_  
Description of duties \_\_\_\_\_  
\_\_\_\_\_  
From \_\_\_\_\_ month \_\_\_\_\_ year To \_\_\_\_\_ month \_\_\_\_\_ year  
Reason for leaving \_\_\_\_\_
- 3) Employer \_\_\_\_\_  
Address \_\_\_\_\_  
Supervisor's name \_\_\_\_\_  
Supervisor's title \_\_\_\_\_ Phone number \_\_\_\_\_  
Your title \_\_\_\_\_  
Under what name were you employed? \_\_\_\_\_  
Description of duties \_\_\_\_\_  
\_\_\_\_\_  
From \_\_\_\_\_ month \_\_\_\_\_ year To \_\_\_\_\_ month \_\_\_\_\_ year  
Reason for leaving \_\_\_\_\_

4) Employer \_\_\_\_\_  
Address \_\_\_\_\_  
Supervisor's name \_\_\_\_\_  
Supervisor's title \_\_\_\_\_ Phone number \_\_\_\_\_  
Your title \_\_\_\_\_  
Under what name were you employed? \_\_\_\_\_  
Description of duties \_\_\_\_\_  
\_\_\_\_\_  
From \_\_\_\_\_ month \_\_\_\_\_ year To \_\_\_\_\_ month \_\_\_\_\_ year  
Reason for leaving \_\_\_\_\_

Please use the space below to summarize any special qualifications, training or experience that you have, and feel should be considered in reviewing your application, or account for any gaps in your work history.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## REFERENCES (Do not list relatives)

Name and Occupation	Address	Phone #	Relationship
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____

# ACKNOWLEDGEMENT

***Please read carefully.***

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that falsified statements or omission of facts on this application shall be considered sufficient cause for termination of employment or cancellation of application.

I understand and agree that the Village of Barrington is hereby authorized to make inquiries concerning my character, employment record and other matters concerning my possible employment. I further understand that such inquiries will include checking police records for convictions. I understand that I may request reasonable accommodations if needed, due to disability, in order to participate in the overall application process.

I understand that the filing of the application or participation in an interview or testing as part of the application process in no way constitutes an offer of employment or contract for employment. I acknowledge the right of the Village of Barrington to make changes in policy and benefits where not specified or covered by contract without notice and I understand that only written conditions as contained in an offer made to me by an authorized official will be honored by this organization. Should I become employed, I agree to conform with all rules and regulations of the Village of Barrington, as subject to change by the Village from time to time.

Signed \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Signed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2004.

\_\_\_\_\_

Notary Public

The Village of Barrington is an equal opportunity employer.

Return completed form to: Village of Barrington  
Attn. Human Resources  
200 S. Hough Street  
Barrington, IL 60010